



Guttenberg, Randy &lt;randyguttenberg@waunakee.k12.wi.us&gt;

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**Re: Open records request**

1 message

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**Guttenberg, Randy** <randyguttenberg@waunakee.k12.wi.us>  
To: Ruth Nelson <nelsonruth292@gmail.com>  
Bcc: Randy Guttenberg <randyguttenberg@waunakee.k12.wi.us>

Fri, Oct 6, 2023 at 9:05 AM

Ruth

Thank you for your patience as I reviewed your request for lesson plans, and then your subsequent follow up clarification, about what may have been presented to a Camp Kindergarten Class, specifically one taught by Kallie Ziegler, in the summer of 2021.

On August 4, 2023 you shared with me via email a records request seeking, "All lesson plans from Ms. Kallie Ziegler's Camp Kindergarten classes at Heritage Elementary from the summer of 2021." I fulfilled this request on August 21, 2023 and provided you with the lesson plans that were used by our Camp Kindergarten staff in the summer of 2021.

In a subsequent email correspondence on September 25, 2023, you clarified your request as follows:

*One of the camp kindergarten classes in the summer of 2021 at Heritage Elementary had a separate set of lesson plans to accommodate a gender diverse child in the class. These plans had inclusive books that were read to the class. These lesson plans are missing from the ones you sent to me.*

To review this request, I consulted with Dan Carter, Principal at Heritage Elementary School, and he further consulted with Assistant Principal, Danielle Dawson, and Kallie Ziegler, who taught summer school Camp Kindergarten in 2021. Their analysis included a review of lessons from the summer of 2021 based on your above stated clarification, that you shared with me on September 25, 2023.

Per this review, there are no records, lesson plans in this case, that are related to the specific nature of your clarified request.

However, in the spirit of transparency with you, we also made a good faith attempt to answer your question outside the scope of the Public Records Law. With that approach, we have identified seven books that may have been read a-loud during snack time at Camp Kindergarten in the summer of 2021 in Ms. Ziegler's class. These books did not have associated lesson plans and no student activities were conducted with relation to the books. They were read a-loud to the class to fill time as students ate their scheduled snack. These books included the following titles:

- All Are Welcome
- Froggy Goes to Camp
- Julian at the Wedding
- They, She, He Easy as A, B, C
- A Camping Spree with Mr. McGee
- I Am Enough
- Wemberly Worried

I respect your desire to seek the answers to your questions. Additionally, if there are parents who believe that something occurred within their child's classroom, which causes them concern, I encourage you to have them contact the school building principal to discuss their concern, and if necessary, set up a time to meet with the principal and the teacher regarding the issue.

Pursuant to Wis. Stat. § 19.35(4)(b), to the extent that you view any part of this response as a denial of your request, I need to inform you that this determination is subject to review by mandamus under Wis. Stat. § 19.37(1) or upon application to the Attorney General or a district attorney.

Sincerely,

Randy Guttenberg

On Mon, Sep 25, 2023 at 5:27 PM Guttenberg, Randy <[randyguttenberg@waunakee.k12.wi.us](mailto:randyguttenberg@waunakee.k12.wi.us)> wrote:  
Ruth,

Thanks for the clarification. I will get back to you.

Randy Guttenberg

On Mon, Sep 25, 2023 at 5:21 PM Ruth Nelson <[nelsonruth292@gmail.com](mailto:nelsonruth292@gmail.com)> wrote:  
Hi Mr. Guttenberg,

One of the camp kindergarten classes in the summer of 2021 at Heritage Elementary had a separate set of lesson plans to accommodate a gender diverse child in the class. These plans had inclusive books that were read to the class. These lesson plans are missing from the ones you sent to me.

Thank you,  
Ruth Nelson

On Fri, Sep 22, 2023 at 10:43 AM Guttenberg, Randy <[randyguttenberg@waunakee.k12.wi.us](mailto:randyguttenberg@waunakee.k12.wi.us)> wrote:  
Ruth,

Thanks for contacting me today. I am seeking clarification on what additional information you are seeking regarding your request? The records I provided to you included the curriculum for the summer Camp Kindergarten program. Please specify what else you are looking for and I will be happy to review our records accordingly.

Randy Guttenberg

On Fri, Sep 22, 2023 at 9:55 AM Ruth Nelson <[nelsonruth292@gmail.com](mailto:nelsonruth292@gmail.com)> wrote:  
Hello Mr. Gutenberg,

I wanted to follow up to see when the missing information from my open records request will be fulfilled? My original request was sent August 4th, and I believe there has been sufficient time given to fulfill my request.

Thank you,  
Ruth Nelson

On Mon, Aug 21, 2023 at 11:25 AM Guttenberg, Randy <[randyguttenberg@waunakee.k12.wi.us](mailto:randyguttenberg@waunakee.k12.wi.us)> wrote:  
Ruth,

In fulfillment of your request for lesson plans for Camp Kindergarten, please see the attached lesson plan documents. Also please note, Kari Hartwig's name is at the top of each document as she is the coordinator for the program and responsible for developing the plans and sharing them with the teachers to use throughout the three buildings.

Thanks,

Randy Guttenberg

On Fri, Aug 4, 2023 at 12:59 PM Guttenberg, Randy <[randyguttenberg@waunakee.k12.wi.us](mailto:randyguttenberg@waunakee.k12.wi.us)> wrote:  
Ruth,

I am in receipt of your message and will review your request and get back to you.

Thanks,

Randy Guttenberg

On Fri, Aug 4, 2023 at 12:27 PM Ruth Nelson <[nelsonruth292@gmail.com](mailto:nelsonruth292@gmail.com)> wrote:

Hello Mr. Guttenberg,

Under Chapter 19 of the Wisconsin State Statutes, I am writing to request the following information:

All lesson plans from Ms. Kallie Ziegler's Camp Kindergarten classes at Heritage Elementary from the summer of 2021. Please include all books that were planned to be read to the classes.

These records are in the public interest, and I am willing to accept fulfillment of the above-mentioned records in digital format. This request is a small amount of information. For these reasons, I do not expect that there will be any charge for delivery of the above-noted records. However, if a fee will be charged, please notify me as to reasons and costs prior to fulfilling this request.

Thank you in advance for your kindness in reading and fulfilling this request.

Sincerely,

Ruth Nelson

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Randy S. Guttenberg, Superintendent  
Waunakee Community School District  
[905 Bethel Circle](#)  
[Waunakee, WI 53597](#)  
[randyguttenberg@waunakee.k12.wi.us](mailto:randyguttenberg@waunakee.k12.wi.us)  
608-849-2000

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4/1/24, 2:17 PM  
608-849-2000

Waunakee Community School District Mail - Re: Open records request